


Ministry of Science and Higher Education of the Russian Federation Ulyanovsk State University	Form	
F- Discipline work program		



APPROVED BY
by the decision of the Academic Council of the USU
Institute of Medicine, Ecology and Physical Culture
19 06 2019. Record No. 10/210

Chairman

Midlenko V.I.

(Signature, Name)

« 19 » June 2019.

EDUCATIONAL PLAN OF PRACTICE

Practice	Project activities
Method and Form	Stationary; concentered practice
Faculty	Medicine named after T.Z. Biktimirova
Name of department	General and operative surgery with topographic anatomy and a course of dentistry
Course	2

Direction (specialty) 31.05.01 General medicine
(code of direction (specialty), full name)

Orientation (profile): is not provided
full name

The form of training _____ full-time _____

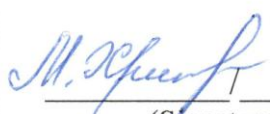
Date of introduction into the academic process at Ulyanovsk State University
« 1 » 09 2019

Revised at the Department meeting, Record No. 1 of « 31.08. » 2020

Revised at the Department meeting, Record No. _____ of _____ « _____ » 20__

Revised at the Department meeting, Record No. _____ of _____ « _____ » 20__

Full name	Abbreviation of Department	Position, Academic, degree, title
SMOLKINA A.V.	General and operative surgery with topographic anatomy and the course of dentistry	Head of the Department, MD, Professor

AGREED	
Head of the graduating Department	
	Vize-Khripunova M.A. /
(Signature)	(Name)
« 17 »	06 2019

1. The course aims and objectives

Aim of the Course:

The formation of a knowledge system in the field of methodology for the development and management of projects and the formation of skills for the phased implementation of projects in educational and professional activities in healthcare

Objectives:

- master the methods and applied tools of project management;
- form a project approach to solving problems of improving management systems in the healthcare system.

2. Place of the course in the curriculum

Educational practice "Project activity" refers to block 2 "Training practice" in the specialty 05.31.01 "Medical business".

For successful development of practice, knowledge, skills and competencies formed by previous practices and disciplines are required:

- 1) Educational practice "Practice of obtaining primary professional skills, including primary skills of research activities (Care for therapeutic and surgical patients. (Part 1))" - 2 semester (1 course);
- 2) Educational practice "Clinical practice (Care of therapeutic and surgical patients. (Part 2))" - 2 semester (1 course);
- 3) Compulsory discipline "Fundamentals of project management" - 3 semester (2 year).

3. Proposed results:

Competence index. Content of a competence (or a part of it)	List of planned internship outcomes related to competency indicators
OC-2 - the ability to use the basics of philosophical knowledge to form a worldview position;	Know: - about the current state of project management; - classification of projects and the main functions of project management; Be able to: - design the organizational structure of the project; - analysis of alternative options for implementing the project idea; Own to: - special terminology and vocabulary of the discipline;
OC-3 - the ability to analyze the main stages and patterns of the historical development of society for the formation of a civil position	Know: - project financing; - about the system of relationships between project elements. Be able to: - formulate the goals of the project and carry out their decomposition; Own to: - special terminology and vocabulary of the discipline;
OC-4 - ability to act in unusual situations, bear social and ethical responsibility for decisions made	Know: - phases of the life cycle and the environment of the project; Be able to:

	- Formation and development of the project team; Own to: - skills in project planning and managing the progress of its implementation;
OC-5 - readiness for self-development, self-realization, self-education, use of creative potential	Know: - goals, objectives and methods of project planning; Be able to: - initiate the idea of the project and conduct its analysis; Own to: - skills in completing project documentation;
PC -15 Readiness for training of patients and their relatives to the basic hygienic actions of improving character, skills of self-control of the main physiological indicators promoting preservation and strengthening of health, prevention of diseases	Know: - the content of the organization of the project Be able to: - develop a project schedule and budget; Own to: - Skills of self-control of basic physiological indicators that contribute to the preservation and strengthening of health, disease prevention.
PC-16 - readiness for educational activities to eliminate risk factors and the formation of healthy lifestyle skills	Know: - the content of the basic concepts of project management; Be able to: - develop a project passport. Own to: -Evaluation of the effectiveness of preventive work with patients and monitor compliance with preventive measures.

4. Place and date of the practice

Industrial practice is carried out on the following clinical bases:

1. GUZ Central Committee MSCh (State Healthcare Institution "Central Clinical Medical Unit named after VA Egorov").
2. GUZ TsGKB (State Healthcare Institution "Central City Clinical Hospital").

Dates: 2 semester 2 courses.

5. Content of Practice

Total volume of practice		Duration of practice
Credit units	Hours	Weeks
3	108	2

6. The structure and Workload


№	Name of sections	The form of practice, including independent work	Quantity of Hours	The volume of hours of the contact work of the student with the	The form of control

				teacher	
1	Preparatory stage	Analysis and formalization of the task. Development of a solution model. The choice of tools and its rationale. Work planning. Safety briefing.	18	6	visit control
2	Production Stage: - study of the structure and functions of the organization that accepted the student to practice - practical work in a certain structural unit of the organization	Arrival at the organization with a group leader; meeting with the administration of the organization, safety training; tour of the organization; determination of structural units for work; familiarization with the constituent documents; familiarization with qualification requirements for personnel. Implementation of the project plan under the supervision of the project manager and its adjustment	70	-	monitoring visits monitoring the progress of practical work
3	Preparation of a report on the practice of "Project Activities"	Verification of work, preparation of supporting documentation. Preparing to protect the project.	20	6	the interview
total			108	12	-

7. Research and development technologies used in practice

When performing various types of work in practice, "Project Activities", the student gets acquainted with such scientific and production technologies as:

- technologies for the study of the gastrointestinal tract;
- technology for the study of the musculoskeletal system;
- technology and research of the urinary system;

Ministry of Science and Higher Education of the Russian Federation Ulyanovsk State University	Form	
F- Discipline work program		


- endoscopic technologies;
- technology of functional diagnostics;
- technologies for blood sampling and determination of group affiliation.

Practice Documentation

The internship documentation provided to the instructor at the end of the internship includes a presentation of the internship with a digital report.

Questions for monitoring depending on the type and type of practice

1. Types of instructing students on safety and labor protection
2. Basic documents on conducting introductory, primary briefing on labor protection.
3. Basic documents on conducting unscheduled and targeted instruction on labor protection.
4. Responsible persons for conducting primary, unscheduled and targeted briefing
5. The main types of medical institutions
6. The main modes of a medical institution
7. Project: concept and characteristics of project features
8. Classification of projects
9. Project management: concept and characteristics of the main constraints
10. Classification of project management processes
11. Project structuring: concept and essence
12. Organizational structures of project management: concept, essence, principles of construction
13. Medical records
14. Rules for registration of medical documentation
15. Job responsibilities
16. Documented project plans
17. Project cost management processes
18. The main characteristics of the team and the reasons for its formation
19. Types of project teams
20. Professional team composition and their main functions in project management
21. Types of teamwork and their characteristics
22. Basic principles of personnel management of the project team
23. The effectiveness of the project team
24. The main participants of the project
25. Structuring project work: concept, essence, principles
26. Detailed project planning: concept, stages, methods
27. Monitoring project implementation: concept, principles and methods of implementation


Ministry of Science and Higher Education of the Russian Federation Ulyanovsk State University	Form	
F- Discipline work program		

28. Change management during project implementation
29. Objectives and stages of completion of the project
30. Project performance indicators

8. Forms of interim certification based on the results of practice

Credit in the form of presentation of a presentation on the following topics:

1. Structure-project of the admission department of a medical institution.
2. Structure-project of a sanitary checkpoint.
3. Structure-project of the operating unit of the medical institution.
4. Structure-project of resuscitation and intensive care.
5. Project structure of the department of anesthesiology and resuscitation of a medical institution.
6. Structure-project of the surgical department of the hospital.
7. Structure-project of a surgical room in a polyclinic.
8. Structure-project of a dressing hospital.
9. Project structure of the infectious diseases department of a medical institution.
10. Project structure of the gastroenterological department of a medical institution.
11. Structure-project of the cardiology department of a medical institution.
12. Project structure of the pulmonary department of a medical institution.
13. Project structure of the gynecological department of a medical institution.
14. Project structure of the neurosurgical department of a medical institution.
15. Project structure of the department of concomitant trauma of a medical institution.
16. Project structure of the trauma department of a medical institution.
17. Project structure of the burn department of a medical institution.
18. Project structure of the ophthalmological department of a medical institution.
19. Project structure of the department of maxillofacial surgery of a medical institution.
20. Project structure of the urological department of a medical institution.
21. Project structure of the endocrinology department of a medical institution.
22. Project structure of the rheumatology department of a medical institution.
23. Project structure of the neurological department of a medical institution.
24. Project structure of the nephrological department of a medical institution.
25. Project structure of the hematology department of a medical institution.
26. Project structure of the otorhinolaryngological department of a medical institution.
27. Project structure of the department of blood gravitational surgery of a medical institution.
28. Project structure of the pathological department of a medical institution.

Ministry of Science and Higher Education of the Russian Federation Ulyanovsk State University	Form	
F- Discipline work program		

29. Project structure of the department of reconstructive and plastic surgery of a medical institution.

30. Project structure of the physiotherapy and rehabilitation department of a medical institution.

9. Educational-methodical and informational support of practice

a) List of recommended literature

Main literature

1. Bely EM Project Management [Electronic resource]: lecture notes / E.M. White, I.B. Romanova. - The electron. text data. - Saratov: IP Air Media, 2018 .-- 79 p. - 978-5-4486-0061-6. - Access mode: <http://www.iprbookshop.ru/70287>.

2. Project management (with a workshop). (Bachelor and specialty). Textbook: textbook / E.M. White. - M.: KnoRus, 2019 .-- 262 p.

Additional literature

1. Kim, Heldman Project Management. Quick start [Electronic resource] / Heldman Kim; under the editorship of S. I. Unknown; per. Yu. Shpakova. - The electron. text data. - Saratov: Vocational education, 2017. - 352 c. - 978-5-4488-0080-1. - Access mode: <http://www.iprbookshop.ru/63809.html>.

2. Seleznev P.S., Management of social projects [Electronic resource] / Seleznev P.S., Zhuk S.S. - M.: Prospect, 2016 .-- 96 p. - ISBN 978-5-392-21139-5 - Access mode: <http://www.studentlibrary.ru/book/ISBN9785392211395.html>

3. Project Management [Electronic resource]: study guide / E.I. Kutsenko [et al.]. - Electron. textual data. —Orenburg: Orenburg State University, DIA EDS, 2016.— 269 c. — Access mode: <http://www.iprbookshop.ru/61421.html>.— EPR “IPRbooks”.


educational and methodical (developed by the teaching staff implementing the OBEP VO):

1. Smolkina A.V. Methodical instructions for independent work on the organization and conduct of educational practice "Project activity" for specialties 31.05.01. "General Medicine" and 31.05.02. "Pediatrics" - Text: electronic // EBS "Student Consultant".

2. Smolkina A.V. Methodical instructions for practical training in the practice of "Project activity" for specialties 31.05.01. "General Medicine" and 31.05.02. "Pediatrics" - Text: electronic // EBS "Student Consultant".

Agreed:

____ Chief Librarian _____
 Position of the _____ Scientific Library Full _____ Name Signature _____ 05/28/2019 _____ Date

Ministry of Science and Higher Education of the Russian Federation Ulyanovsk State University	Form	
F- Discipline work program		

B) software:

title agreement

ATP Consultant Plus Contract No.

NEB RF

EBS IPRBooks

AIBS "MegaPro"

System "Anti-plagiarism. University"

Microsoft Windows

Microsoft Office 2016

MyOffice Standard

Automated information system "Vitacor RMIS"

StatisticaBasicAcademicforWindows 13

c) databases, reference and search systems:

1. Electronic library systems:

1.1. IPRbooks [Electronic resource]: electronic library system / group of companies AI PI er Media . - Electron. Dan. - Saratov, [2019]. - Mode of access: <http://www.iprbookshop.ru>.

1.2. YURAYT [Electronic resource]: electronic library system / LLC Electronic publishing house YURAYT. - Electron. Dan. - Moscow, [2019]. - Mode of access: <https://www.biblio-online.ru>.

1.3. Consultant student [Electronic resource]: electronic library system /, OOO Politeness. - Electron. Dan. - Moscow, [2019]. - Mode of access: <http://www.studentlibrary.ru/pages/catalogue.html>.

1.4. LAN [Electronic resource]: electronic library system / LLC EBS LAN. - Electron. Dan – - St. Petersburg, [2019]. - Mode of access: <http://www.studentlibrary.ru/pages/catalogue.html> <https://e.lanbook.com>.


1.5. Znanium.com [Electronic resource]: electronic library system /, OOO Synium. - Electron. Dan. - Moscow, [2019]. - Mode of access: <http://www.studentlibrary.ru/pages/catalogue.html> <http://znanium.com>.

2. ConsultantPlus [Electronic resource]: reference legal system. / Consultant Plus company-Electron. Dan. - Moscow: ConsultantPlus, [2019].

3. database of periodicals [Electronic resource]: electronic journals / LLC IVIS. - Electron. Dan. - Moscow, [2019]. - Mode of access: <https://dlib.eastview.com/browse/udb/12>.

4. national electronic library [Electronic resource]: electronic library. - Electron. Dan. - Moscow, [2019]. - Access mode: <http://www.studentlibrary.ru/pages/catalogue.html> <https://нэб.рф>

5. Electronic library of the RSL dissertations [Electronic resource]: electronic library / fsbi RSL. - Electron. Dan. - Moscow, [2019]. - Mode of access: <https://dvs.rsl.ru> <http://www.studentlibrary.ru/pages/catalogue.html> <https://e.lanbook.com/>.

Ministry of Science and Higher Education of the Russian Federation Ulyanovsk State University	Form	
F- Discipline work program		

6. Federal information and educational portals:

6.1. Information system Single window of access to educational resources. Mode of access: <http://window.edu.ru>

6.2. <https://e.lanbook.com> out the Federal portal of Russian education. Mode of access: <http://www.edu.ru>

7. Educational resources USU:

7.1. Electronic library USU. Mode of access : <http://lib.ulsu.ru/MegaPro/Web>

7.2. Educational portal USU. Mode of access : <http://edu.ulsu.ru>

Agreed:

Замканчест / Кисельова ИБ / [Signature] / 28.05.2019.
 Position of the Scientific Library Full Name Signature Date

10. Logistics practice

Industrial practice rooms located at the clinical bases of the medical faculty named after . T.Z. Biktimirova UISU:


1. 432008, Ulyanovsk region, Ulyanovsk, rn Zasviyazhsky, Likhacheva St., 12 State Healthcare Institution "Central Clinical Medical Unit named after V.A. Egorov (Agreement for the gratuitous use of property).

2. 432063, Ulyanovsk Region, the city of Ulyanovsk, Orenburgskaya Street, No. 27 State Healthcare Institution "Central City Clinical Hospital".

11. SPECIAL CONDITIONS FOR STUDENTS WITH DISABLED POSSIBILITIES

-+
 - If necessary, students from among persons with disabilities (at the request of the student) can be offered one of the following options for the perception of information, taking into account their individual psychophysical characteristics:

- for persons with visual impairments: in printed form in an enlarged font; in the form of an electronic document; in the form of audio files (translation of educational materials into audio format), in printed form in Braille; individual consultations with the use of a tiflosurd interpreter; individual assignments and consultations;

Ministry of Science and Higher Education of the Russian Federation Ulyanovsk State University	Form	
F- Discipline work program		

- for persons with hearing impairment: in printed form; in the form of an electronic document; videos with subtitles; individual consultations with the involvement of a sign language interpreter; individual assignments and consultations;

- for persons with musculoskeletal disorders: in printed form; in the form of an electronic document; in the form of an audio file; individual assignments and consultations.

Developer



General and operative surgery with topographic anatomy and a course of dentistry Head of the Department, MD, Professor SMOLKINA A.V.